

## SLOUGH WELLBEING BOARD – 15<sup>th</sup> JULY 2015

### ACTION PROGRESS REPORT and FUTURE WORK PROGRAMME

**Progress key**

- √√ **C** - Action completed
- √ **P** - Action commenced but not yet complete
- A** - Awaiting action

Meeting date	Action agreed	Progress / comment	Lead member/officer
29/01/14	Childhood Immunisation Update To note: <ul style="list-style-type: none"> <li>• Past and current performance in childhood immunisations.</li> <li>• Changes in the immunisation schedule and the amended roles and responsibilities for commissioning and monitoring immunisations.</li> <li>• Opportunities for local support to develop the action plan with partners, identify resources and implement it with a view to improving uptake and reducing inequalities.</li> </ul>	√ <b>P</b>	Angela Snowling
24/09/14	The Self Care, Personal Responsibility and Engagement Task & Finish Group – Final Report <ul style="list-style-type: none"> <li>• That details of the report be noted and a further report be considered by the Board in six months time.</li> <li>• Conclusions formulated regarding the findings of the Group be circulated to all partner agencies.</li> <li>• Further work to be carried out by the Group examining GP appointments not attended by individuals.</li> </ul>	√√ <b>C</b>  √√ <b>C</b>  √ <b>P</b>	Samantha Jones
12/11/14	Slough Wellbeing Board (SWB) Development Plan 2014/15 That the Slough Wellbeing Board Development Plan 2014/15 be agreed. <ul style="list-style-type: none"> <li>• A review of the Slough Joint Wellbeing Strategy in 2015 which would include a review of the vision, priorities and workplan for the Board.</li> <li>• Update the Board’s terms of reference including a ‘Welcome to SWB’ guide and implementation of a SWB newsletter.</li> <li>• A review of the membership of the Board, including acute sector representation.</li> </ul>	√ <b>P</b>  √√ <b>C</b>  √ <b>P</b>	Samantha Jones

12/11/14	<p>Transfer of Commissioning Responsibilities for Health Visiting and Family Nurses to Slough Borough Council</p> <ul style="list-style-type: none"> <li>• That the plans for the transfer of Health Visitors and Family Nurse services to Slough Borough Council be noted.</li> <li>• That the Board receive a further report on progress in due course.</li> </ul>	<p>√√ <b>C</b></p> <p>√ <b>P</b></p>	Angela Snowling
12/11/14	<p>Heatherwood and Wexham Park Operational Resilience and Capacity Planning (ORCP) 2014/15</p> <ul style="list-style-type: none"> <li>• That the update on the Operational Resilience and Capacity Planning 2014/15 at Heatherwood and Wexham Park be noted.</li> <li>• That the concerns of the Board be expressed in relation to timescales imposed on the planning process for Winter 2014/15.</li> </ul>	<p>√ <b>P</b></p>	Carrol Crowe
25/03/15	<p>Better Care Fund Pooled Budget Agreement 2015/16</p> <p>That the Wellbeing Board note the following:</p> <ul style="list-style-type: none"> <li>• The Council and Clinical Commissioning Group would enter into a pooled arrangement under S75 of the NHS Act 2006.</li> <li>• The Council be the host of the Pooled Budget.</li> <li>• The financial contributions to the budget together with the proposed arrangements for governance and management of the plan.</li> <li>• Delegation to the Acting Director of Adult Social Care (following consultation with the Leader and Commissioner for Finance &amp; Strategy and the Commissioner for Health &amp; Wellbeing) and the Chief Financial Officer of the CCG (subject to approval by the Slough CCG Governing Body) for the final signing of the Section 75 Agreement.</li> </ul>	<p>√ <b>P</b></p>	Alan Sinclair & CCG CFO
25/03/15	<p>Mental Health Crisis Care Concordat Action Plan</p> <p>That the Wellbeing Board note the following:</p> <ul style="list-style-type: none"> <li>• The Crisis Care Concordat is a national requirement and the joint action plan has been produced through a steering group with invitees from all partner agencies and signatories.</li> <li>• The Action Plan was in alignment with the Mandate previously authorised.</li> <li>• There was a requirement to monitor implementation of the action plan and that that the Board be updated in six months followed by annual updates.</li> </ul>	<p>√ <b>P</b></p>	Carrol Crowe

25/03/15	<p>Slough Borough Council Five Year Plan</p> <p>That that the report on Slough Borough Council's Five Year Plan, and the implications for the Board's work programme and refresh of the Slough Joint Wellbeing Strategy, be noted.</p> <p>That a report be brought to the next meeting of the Wellbeing Board on the Council's Leisure Strategy.</p>	√√ C	Councillor Martin Carter
25/03/15	<p>Draft Overarching Information and Data Sharing Protocol</p> <ul style="list-style-type: none"> <li>• That the update be noted.</li> <li>• That the action currently underway to develop a final draft of the proposed multi-agency protocol be endorsed.</li> <li>• That the Overarching Information Sharing Protocol be considered for sign off/approval by the Board in May 2015, subject to the incorporation of legal comments and circulation to partners.</li> </ul>	√√ C	Amanda Renn
13/05/15	<p>Deaf and hard of hearing people's experience when accessing health services in Slough</p> <p>That the report on "Deaf and hard of hearing people's experience when accessing health services in Slough" be noted.</p> <p>That partners consider the practical steps they could take to improve access to their services for deaf and hard of hearing people.</p>	√ P	All
13/05/15	<p>Get Active Slough – A 5-Year Leisure Strategy for Slough</p> <p>That the Board note the report and support its objectives as described.</p> <p>That partners give due consideration to how they could provide proactive support, and where possible budget, to assist in delivering the proposed outcomes.</p>	√ P	All
13/05/15	<p>Overarching Information Sharing Protocol</p> <p>That the current draft of the Overarching Information Sharing Protocol be re-circulated to partners, with comments fed back to Slough Borough Council by the end of June.</p> <p>That the Board consider a revised draft of the Overarching Information Sharing Protocol for approval at their next meeting to be held on 15th July 2015.</p> <p>That any relevant existing information sharing protocols between partners be mapped to ensure alignment with the new Protocol.</p> <p>That Officers consider the further steps to ensure effective implementation of the Protocol, once agreed, including training and awareness raising amongst partners.</p>	<p>√√ C</p> <p>√√ C</p> <p>√ P</p> <p>√ P</p> <p>√ P</p>	Amanda Renn

	That other relevant health and social care partners, including Frimley Health NHS Foundation Trust and Berkshire Healthcare NHS Foundation Trust be approached at the appropriate time with regards to information sharing arrangements.		
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## DRAFT FUTURE WORK PROGRAMME

Meeting date	Business Items	Lead member/officer
15/07/15	CYPP rewrite Child Poverty Strategy sign off BCF Quarterly Update GP Planning Information Sharing Protocol LSCB/ASB/SWB protocol sign off SWB priority and vision workshop proposal	

To be scheduled:

- Progress report on The Care Act 2014 – Reforming Care and Support
- Progress report on Slough CCG 5 Year Final Plan

### MEETING DATES FOR 2015/16

- Wednesday 15<sup>th</sup> July 2015, 5.00pm
- Wednesday 23<sup>rd</sup> September 2015, 5.00pm
- Wednesday 11<sup>th</sup> November 2015, 5.00pm
- Thursday 21<sup>st</sup> January 2016, 5.00pm
- Wednesday 23<sup>rd</sup> March 2016, 5.00pm
- Wednesday 11<sup>th</sup> May 2016, 5.00pm